



NeitClem WHOLESALE INSURANCE BROKERAGE, INC.

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License #OA71853 • www.neitclem.com

ROOFERS SUPPLEMENTAL QUESTIONNAIRE

All Questions Must Be Answered in Full – If Not Applicable, So State

GENERAL INFORMATION

1. Name (first Named Insured & Other Named Insureds)

2. ? Individual ? Co-Partnership ? Corporation ? Joint Venture ? Other _____

3. Number of years in business under the present name _____

4. Gross Receipts for the previous three (3) years:

| Year | Receipts | Year | Receipts | Year | Receipts |
|-------|----------|-------|----------|-------|----------|
| _____ | _____ | _____ | _____ | _____ | _____ |

OPERATIONS

1. What percent of your work is: Residential homes _____% Condo/Townhomes _____%
Commercial (office buildings, schools, retail establishments) _____%
Industrial (plants, warehouses) _____%

2. A) For residential roofing work done, complete the following: New construction _____%

| | | |
|--------------------------|--------------------|--|
| Repair / patching _____% | Replacement _____% | |
| Pitched roofs _____% | Flat Roofs _____% | |

Check type of roof work:

| | | |
|-----------------|-------------|-------------------|
| Hot Tar _____% | Tile _____% | Single Ply _____% |
| Shingles _____% | EPDM _____% | Torch Down _____% |
| Metal _____% | PVC _____% | Built-Up _____% |

B) For commercial/industrial work done, complete the following:

| | | |
|-------------------------|------------------------|--------------------|
| New Construction _____% | Repair/Patching _____% | Replacement _____% |
|-------------------------|------------------------|--------------------|

Check type of roof work:

| | | |
|-----------------|-------------|-------------------|
| Hot Tar _____% | Tile _____% | Single Ply _____% |
| Shingles _____% | EPDM _____% | Torch Down _____% |
| Metal _____% | PVC _____% | Built-Up _____% |

3. Check work done other than roofing:
? Waterproofing ? Siding ? Asbestos Removal ? Rain Gutters
? Carpentry ? Insulation ? Other _____

4. Do you use subcontractors? ? YES ? NO
(a) Percent of work subcontracted? _____%
(b) Please provide subcontract: Payrolls _____ Gross Receipts _____

(c) Do you require all subcontractors to maintain limits and coverages equal to that of your General Liability Insurance?
? YES ? NO
If no, please explain:

5. List any roofing or building associations in which you are a member.

6. Do you offer warranties? ? YES ? NO If yes, please attach copies of the warranties

7. Average Height of buildings you work on? _____ stories
Highest building you will work on? _____ stories

8. Where / How do you dispose of trash/waste/scraps? _____

Is the disposal procedure environmentally safe? ? YES ? NO

9. Have you ever used, sold, installed or worked with asbestos? ? YES ? NO

If yes, please provide details _____

10. Any LPG storage? ? YES ? NO If yes, how much? _____

How is it stored? _____ What are the safety procedures? _____

11. Do you have a formal safety program in operation? ? YES ? NO

12. Do you provide full-time job site supervision? ? YES ? NO

13. Do you draw plans, designs or specializations? ? YES ? NO

14. Do you utilize or store any chemical or explosive materials? ? YES ? NO

15. Have you, in the past or present, ever subcontractor the installation and/or removal of asbestos? ? YES ? NO

MATERIALS AND EQUIPMENT

16. List the type of owned equipment used on the job.

17. List any equipment rented.

18. If equipment is rented, how often do you rent this equipment? _____

Do you rent? ? With operators ? Without operators

SAFETY

19. Do you have a written safety program? ? YES ? NO

20. How do you protect the general public with? ? Signs ? Cones ? Flashing Lights ? Rope off work area
? No Protection ? Someone Always On Grounds ? Other _____

21. How are materials lifted to the roof? ? Ladder ? Hoist ? Pulley ? Crane ? Other (describe below)

22. Are materials and equipment left overnight at job site? ? YES ? NO

In what manner are openings in the roof protected overnight? ? Tarp ? Waterproof Plywood ? Never Leave openings
? Other _____

23. What on-the-job precautions do you take when rained on? ? Seal openings ? Leave job immediately

? Continue working ? Never start job

Remarks _____

24. Are all jobs inspected at completion before leaving the job site? ? YES ? NO

WARRANTY

This application shall not be binding unless and until a policy shall be issued and then only as of the effective date of said policy and in accordance with all terms thereof and the said Applicant hereby covenants and agrees that the foregoing statements and answers are just, full and true exposition of all the facts and circumstances with regard to the risk to the insured, insofar as same are known to the Applicant, and the same are hereby made the basis and condition of the insurance, and a warranty on part of the insured.

It is mutually understood and agreed between the Company and the Applicant that any inspection of premises, operations, or any matter pertaining to insurance afforded by the Company, is made for the use and benefit of the Company only, and is not to be relied upon by the Applicant in any respect.

Signature of Producer

Date

Signature of Applicant
Principal Officer

Date